



health

Department:  
Health  
REPUBLIC OF SOUTH AFRICA

**NATIONAL HEALTH  
RESEARCH ETHICS  
COUNCIL**



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[www.nhrec.org.za/](http://www.nhrec.org.za/)**

## TEMPLATE FOR QUERIES DIRECTED TO NHREC

The NHREC requests that this form be used for queries to make it easier to keep track of and respond to them. Users are invited to provide feedback on the form for the purpose of improving it.

*There are three sections to this template: (1) details of the person lodging the query; (2) the nature of the query; and (3) the nature of the response sought from the NHREC.*

<b>1</b>		<b>Details of person or entity lodging the query</b>
1.1	Name	
1.2	Address	
1.3	Telephone number	
1.4	Email address	
1.5	Member of REC?	
1.5.1	Yes/no	
1.5.2	Registration number	
<b>2</b>		<b>Nature of the query</b>
2.1	What is the issue or problem? <i>E.g. question about law, ethical guidelines, authority question, practical problem, ethics review processes, REC policy, administrative matter.</i>	

2.2	What are the implications if the problem is not resolved?	
2.3	Describe how the REC or other entity of the institution has tried to address the problem.	
2.4	What was the outcome?	
2.5	If possible, indicate the guideline, regulation or policy provision considered when addressing the problem.	
2.6	Other information?	
<b>3</b>	<b>How would you like the NHREC to help?</b>	
3.1	<b>Practical advice</b> on how to solve the problem.	
3.2	<b>Ethical advice</b> on how to manage dilemmas of this type	
3.3	<b>Legal advice</b> on the implications of this problem	
3.4	Advice on how to <b>interpret</b> the guideline/statutory provision concerned.	
3.5	Advice on where to <b>find</b> appropriate <b>information</b>	
3.6	Other	

Please email the completed form to [Nhrec@doh.gov.za](mailto:Nhrec@doh.gov.za) with QUERY in the subject line. Receipt of your query will be acknowledged.