

NATIONAL DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

APPLICATIONS: The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to recruitment@health.gov.za quoting the relevant reference number on the subject email.

FOR ATTENTION: Ms M Shitiba

NOTE: All short-listed candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise for SMS posts, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment batteries. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV (previous experience must be comprehensively detailed). The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested prior to final selection phase. Applications should be on one PDF format. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable were applicants

POST : **PHARMACEUTICAL POLICY SPECIALIST (REF NO: NDOH 37/2024)**

SALARY : **Grade 1:** R1 036,599 per annum. A B-Pharm degree, current registration as a Pharmacist plus a minimum of five (5) years appropriate experience after registration as a Pharmacist with the SAPC. **Grade 2:** R1 131,474 per annum. B-Pharm degree, current registration as a pharmacist plus thirteen (13) years appropriate experience after registration as a Pharmacist with the SAPC.

Salary grade will be determined in accordance with the above requirements as per the OSD.

CENTRE : Directorate: Child and Youth Health, Pretoria.

REQUIREMENTS : Qualification and years of experience required are indicated above. Knowledge of the Constitution of the Republic of South Africa, 1996, Public Service Act and Regulation, 2023 as amended, National Health Act 2003, Medicine and Related Substance Act 1965, Pharmacy Act 1974 as well as Public Service Management Act 1999. Knowledge of cold chain, vaccines and procurement as well as District Health System. Basic Conditions of Employment Act and Regulations; and knowledge of data monitoring and analysis. Good communication (verbal and written), presentation, interpersonal, research and report writing, and computer

skills (MS Office packages). A valid driver's license. Willing to travel regularly and work long and irregular hours.

- DUTIES** : Liaison with the supplier to ensure sufficient EPI vaccines are available. Liaise with the vaccine supplier, Pharmaceutical Services and SAHPRA (South African Health Products Regulatory Authority) on use of international vaccine packaging for campaign or emergency stock-out situations. Liaise with stakeholders on vaccine related services. Facilitate effective management of vaccine. Determine annual estimates for provinces and submit to suppliers by end September each year. Assist the programme to ensure that provinces include buffer stock at the depot and order monthly to prevent backorders. Monitor and evaluate vaccine utilization. Prepare quarterly reports for each province comparing vaccine estimates and ordering as well as percentage supplied. Monitor vaccine utilization during HPV campaign, and provide logistical assistance where needed. Conduct investigation on adverse events following immunization (AEFI). Liaise with NISEC members and provide information on AEFI cases during causality assessment. Manage risk and audit queries. Determine national vaccine stock holding at provincial depots after April and September annual stock take at depots, and assist with strategies to minimize vaccine wastage. Support other activities within the EPI sub-directorate.
- ENQUIRIES** : Ms S Ngake tel no: 012 395-8382
- CLOSING DATE** : 5 August 2024
- MEDIA** : NDOH WEBSITE PSVC